



**VASFAA Business Meeting
October 25, 2021
9am - 11 am via ZOOM**

Active Members

(Quorum requires minimum of ½ of Active Membership)

Bennington	Not in Attendance
Castleton	Teresa McCormack, Nikiah Viger, Matt Couture, Joann Larson
CCV	Ryan Dulude, Tanner Matchus, Mike Griffith
Champlain	Greg Davis
Goddard	Beverly Jene, Shannon Trainer
Middlebury	Not in Attendance
Norwich	Not in Attendance
NVU	Kim Goodell, Dottie Dearborn
O'Briens	Debra Glerum
SIT	Not in Attendance
SMC	Diane Corbett, Lisa Cummings, Tammy Underwood
Sterling	Not in Attendance
UVM	Martha Hinchman, Marie Johnson, Lynda Ossola, Judy Buxton, Matt Desorgher, Renee Blanchette
VSAC	Melaney Wald, Marilyn Cargill, Scott Giles, Deborah Lessor
VTC	Cathy McCullough, Jeani Stella-Devani, Chris Barry, Liz Whooley

Associate Members

Campus Logic	Not in Attendance
Citizens Bank	Donna Shelby
College Ave	Not in Attendance
Discover	Heather Ward
Earnest	Not in Attendance
Ed America	Not in Attendance
Ed Financial	Not in Attendance
Edvestinu	Not in Attendance
General Revenue	Not in Attendance
Inceptia	Not in Attendance
Iron Bridges	Not in Attendance
Ocelot	Not in Attendance
Sallie Mae	Not in Attendance
SOFI	Not in Attendance



Call to order: Meeting was called to order at 9:04 by President Ryan Dulude

Quorum Yes, by Ryan

VASFAA Board (Board):

President: Ryan Dulude

Treasurer: Martha Hinchman

Secretary: Judy Buxton

EASFAA State Rep (if different than President): Greg Davis

President's Update:

- Membership
 - o Are due now with deadline in December. Martha will be sending our reminder notices.
- Director's Meeting
 - o Meeting will be held on November 8th with an additional meeting to be scheduled in the Spring
 - o Only directors from various institutions will be attending
 - o Not meant to limit but looking to focus discussion related to volunteering and business items institutions would like to discuss
- VASFAA Spotlight Series
 - o Will kick off in the Spring
 - o Will focus on Specialized topics members are interested in discussing
 - o Start providing topics to bring to the organization
 - o Identify at least two or three members who would like to present
 - o If not Marie & Ryan will pick people to present
- Inclusion Statement
 - o Looking for volunteers to help
 - o Goal to identify the language and how we are presenting ourselves to the public
 - o Have it ready for Spring
 - o Q-Will this be part of the bylaws? Greg Davis
 - o No keep it separates
 - o Inclusion statement – what is it? Diane Colbert - Director at St Mikes-will volunteer to help!
 - o VASFAA does not have one currently
 - o We are looking to align with other organizations
 - o Past due in developing as we represent groups who work with students from a variety of backgrounds



- Volunteerism
 - Greg Davis will be heading up the By-laws team with work to be completed and ready to present to whole group in Spring
 - Elections coming up and Melanie Ward will be organizing the process
 - President elect position will be up for voting in Spring
 - Treasurer elect position will be up for voting in Spring
 - Key to have this person in place for June training
 - Conference committee (Jeannie will be co-chairing) is coming up, need additional all hands-on deck
 - Spring meeting – looking for many hands to help out
 - Logistical work
 - Folks step up to help
 - Looking for help from a variety of schools
 - This provides an opportunity to deliver an assortment of courses that meet many school interests versus a few
 - This allows to work with all the change happening across school campuses
 - Not a huge time commitment...please volunteer!
 - We know everyone is busy – how can we make it worthwhile, highlight it is approximately 3 hours in a year for activities, could be as simple as helping with registration
 - Marie- is working on descriptions on different committees so everyone understands expectations prior to volunteering

EASFAA Council Update:

Treasurer Update:

- FY22 Budget/Actuals
 - Presented report
 - Requested dues to be sent in
 - Renewing 6-month CD – hoping for a better return
 - Budget does not include conference expense
 - Leadership conference is coming up – Judy Buxton will be attending
 - Budget voted on in June- reviewed – no questions
 - bank signature cards will be updated with newly elected President/President elect.

Motion to Approve by	
Second by	
All voted	
Any Discussion	None
No abstentions	None



Secretary Update:

- Approval of Summer meeting minutes- need to send out to all

Motion to Approve by	
Second by	
All voted	
Any Discussion	none
No abstentions	none

New Business:

Motion to Approve by	
Second by	
All voted	
Any Discussion	none
No abstentions	none

Committee Update:

Old Business:

Meeting Adjourned at 9:31 Ryan Dulude – Martha Hinchman
Minutes Documented by Judy Buxton