VASFAA Summer Business Meeting Minutes
Tuesday, June 9, 2015
The Essex Resort and Spa, Essex, VT

Call to Order:
Greg Davis, VASFAA President, 12:40 pm

Officer Reports:

President’s Report – Greg Davis (Champlain)

Lisa Cummings of JSC was elected for a two-year term as Secretary. Michael Griffith of CCV was elected as treasurer-elect.
Motion to destroy ballots by Cathy Fuller, Marlboro College. 2nd by Marie Johnson, UVM.
Motion passed.

In spring 2016, VASFAA will vote on the President-elect position. The position is President-elect for one year, two years as President and one year as past President. Greg would love to speak with anyone interested about the exciting position.

EASFAA update- Greg read message from Kelly Morrissey, EASFAA President. Reminder to think about volunteering for positions within EASFAA. Special EASFAA conference in 2016 in Atlantic City.

Secretary’s Report – Michael Griffith, CCV
Review of spring 2015 minutes. No comments or changes.
Motion to approve: Ryan Dulude, CCV 2nd: Cathy Fuller, Marlboro College
Motion passed

Treasurer’s Report - Marcia Corey, VSAC
Marcia will send out an updated spreadsheet at the end of June to membership as at the time of the report many conference dues were still outstanding. A couple of notes were that the expenses under “refreshments” were a subsidized lunch at the EASFAA training in Burlington and lunch for attendees of the spring business meeting at VTC. The expense under “utilities” was setting up the VASFAA website to accept credit cards for conference and membership dues.
Motion to approve the report: Marilyn Cargill, VSAC 2nd: Maria Calamia, CCV
Motion Passed

Committee Reports:
Executive Committee presented Renee Blanchet of UVM with the VASFAA award for her exceptional service to VASFAA.

Constitution and by-laws committee
Handouts were provided of the proposed changes to the Constitution and By-laws and the Policy and Procedure Manual. Greg asked membership to review and VASFAA will vote on the changes at the fall business meeting. Some changes were the addition of the treasurer-elect position, added section on
removing a committee member from office if necessary, added section on what happens to VASFAA funds if association were to dissolve. Last two items are proposed to be similar to EASFAA By-laws. Reach out to Renee Blanchet, Jill King or Greg Davis if you would like to recommend any changes to the proposals.

Discussion Items:
Cathy Fuller of Marlboro College read a letter from Jayne Rivers (Financial Aid Counselor at Marlboro) thanking VASFAA for scholarship to attend the EASFAA conference.

Outstanding Business:
VASFAA executive committee is working on:
Obtaining insurance for the association
Bonding the treasurer
Processing of payments using credit cards
Creation of a policy concerning how much VASFAA should have for reserve funds
Considering a bank change to a more statewide bank (current bank is Citizen’s Bank)
Considering a joint VASFAA/VSAC meeting in the fall for travel and time efficiency

New Business:
Volunteers are needed for the site selection committee to begin looking at a location for the 2018 conference. Work would begin after 2016 VASFAA conference. We’d like to book conference locations two years in advance.

Motion to close the meeting: Marguerite Corbin, Middlebury College
2nd: Lisa Cummings, JSC
Motion Passed

Meeting closed at 1:10 pm

Members in attendance:
Ryan Dulude, CCV
Maria Calamia, CCV
Mark McGinnis, CCV
Michael Griffith, CCV
Marilyn Cargill, VSAC
Cathy McCullough, VTC
Ghislaine Baker, VTC
Liz Clark, VTC
Joseph, Jovell, Great Lakes
Karen Madden, JSC
Deneen Russell, JSC
Lisa Cummings, JSC
Jill King, UVM
Greg Davis, Champlain
Kim Goodell, JSC
Christine Salatino, CSC
Joann Larson, CSC
Kathy O’Meara, Castleton
Teresa McCormack, CSC
Maureen LaBate, CSC
Omayra Torres, AWI (Advanced Welding Institute)
Gary Harden, Middlebury
Crystal Sorrell, AWI
Heather Ward, Discover
Debbie Kramer, VSAC
Ryan Gates, VSAC
Mary Clark, SIT
Cathy Mullins, SIT
Cathy Fuller, Marlboro
Marie Johnson, UVM
Carrie Harlow, VSAC
Lindsey Yablonowski, VSAC
John Lanzetta, Champlain
Ryan Loucy, Champlain
Matt Desorgher, St. Michael’s
Renee Blanchet, UVM
Kit Ardell, UHEC FW
Serena Peck, VSAC
Melaney Wald, VSAC
Zack Goodwin, Dept. of Ed
Lisa Talbot, Sallie Mae
Marguerite Corbin, Middlebury College
Tanya Tanaro, ASA