

VASF AA Summer Business Meeting Minutes
Tuesday, June 9, 2015
The Essex Resort and Spa, Essex, VT

Call to Order:

Greg Davis, VASF AA President, 12:40 pm

Officer Reports:

President's Report – Greg Davis (Champlain)

Lisa Cummings of JSC was elected for a two-year term as Secretary. Michael Griffith of CCV was elected as treasurer-elect.

Motion to destroy ballots by Cathy Fuller, Marlboro College.

2nd by Marie Johnson, UVM.

Motion passed.

In spring 2016, VASF AA will vote on the President-elect position. The position is President-elect for one year, two years as President and one year as past President. Greg would love to speak with anyone interested about the exciting position.

EASF AA update- Greg read message from Kelly Morrissey, EASF AA President. Reminder to think about volunteering for positions within EASF AA. Special EASF AA conference in 2016 in Atlantic City.

Secretary's Report – Michael Griffith, CCV

Review of spring 2015 minutes. No comments or changes.

Motion to approve: Ryan Dulude, CCV

2nd: Cathy Fuller, Marlboro College

Motion passed

Treasurer's Report - Marcia Corey, VSAC

Marcia will send out an updated spreadsheet at the end of June to membership as at the time of the report many conference dues were still outstanding. A couple of notes were that the expenses under "refreshments" were a subsidized lunch at the EASF AA training in Burlington and lunch for attendees of the spring business meeting at VTC. The expense under "utilities" was setting up the VASF AA website to accept credit cards for conference and membership dues.

Motion to approve the report: Marilyn Cargill, VSAC

2nd: Maria Calamia, CCV

Motion Passed

Committee Reports:

Executive Committee presented Renee Blanchet of UVM with the VASF AA award for her exceptional service to VASF AA.

Constitution and by-laws committee

Handouts were provided of the proposed changes to the Constitution and By-laws and the Policy and Procedure Manual. Greg asked membership to review and VASF AA will vote on the changes at the fall business meeting. Some changes were the addition of the treasurer-elect position, added section on

removing a committee member from office if necessary, added section on what happens to VASFAA funds if association were to dissolve. Last two items are proposed to be similar to EASFAA By-laws. Reach out to Renee Blanchet, Jill King or Greg Davis if you would like to recommend any changes to the proposals.

Discussion Items:

Cathy Fuller of Marlboro College read a letter from Jayne Rivers (Financial Aid Counselor at Marlboro) thanking VASFAA for scholarship to attend the EASFAA conference.

Outstanding Business:

VASFAA executive committee is working on:

Obtaining insurance for the association

Bonding the treasurer

Processing of payments using credit cards

Creation of a policy concerning how much VASFAA should have for reserve funds

Considering a bank change to a more statewide bank (current bank is Citizen's Bank)

Considering a joint VASFAA/VSAC meeting in the fall for travel and time efficiency

New Business:

Volunteers are needed for the site selection committee to begin looking at a location for the 2018 conference. Work would begin after 2016 VASFAA conference. We'd like to book conference locations two years in advance.

Motion to close the meeting: Marguerite Corbin, Middlebury College

2nd: Lisa Cummings, JSC

Motion Passed

Meeting closed at 1:10 pm

Members in attendance:

Ryan Dulude, CCV

Maria Calamia, CCV

Mark McGinnis, CCV

Michael Griffith, CCV

Marilyn Cargill, VSAC

Cathy McCullough, VTC

Ghislaine Baker, VTC

Liz Clark, VTC

Joseph, Jovell, Great Lakes

Karen Madden, JSC

Deneen Russell, JSC

Lisa Cummings, JSC

Jill King, UVM

Greg Davis, Champlain

Kim Goodell, JSC

Christine Salatino, CSC

Joann Larson, CSC

Kathy O'Meara, Castleton
Teresa McCormack, CSC
Maureen LaBate, CSC
Omayra Torres, AWI (Advanced Welding Institute)
Gary Harden, Middlebury
Crystal Sorrell, AWI
Heather Ward, Discover
Debbie Kramer, VSAC
Ryan Gates, VSAC
Mary Clark, SIT
Cathy Mullins, SIT
Cathy Fuller, Marlboro
Marie Johnson, UVM
Carrie Harlow, VSAC
Lindsey Yablonowski, VSAC
John Lanzetta, Champlain
Ryan Loucy, Champlain
Matt Desorgher, St. Michael's
Renee Blanchet, UVM
Kit Ardell, UHEC FW
Serena Peck, VSAC
Melaney Wald, VSAC
Zack Goodwin, Dept. of Ed
Lisa Talbot, Sallie Mae
Marguerite Corbin, Middlebury College
Tanya Tanaro, ASA